

CITY OF BALTIMORE
ORDINANCE _____
Council Bill 17-0102

Introduced by: Councilmembers Dorsey, Bullock, Middleton, Henry, Pinkett, Scott, Burnett,
Cohen, Clarke, Sneed

Introduced and read first time: July 17, 2017

Assigned to: Land Use and Transportation Committee

Committee Report: Favorable with amendments

Council action: Adopted

Read second time: October 15, 2018

AN ORDINANCE CONCERNING

Complete Streets

1
2 FOR the purpose of requiring the Transportation Department to construct and operate a
3 comprehensive Complete Streets Transportation System; creating a Complete Streets
4 ~~Coordinating Council~~ Advisory Committee to make certain recommendations and oversee
5 certain activities regarding the Complete Streets Transportation System; establishing certain
6 design standards and requiring the Transportation Department to use the latest and best
7 design2 standards in constructing and operating the Complete Streets Transportation System;
8 requiring the Transportation Department, in consultation with the ~~Coordinating Council~~
9 Advisory Committee and after public notice and a public comment period, to adopt a
10 Complete Streets Manual to carry out this Ordinance; requiring that the Transportation
11 Director, in consultation with the ~~Coordinating Council~~ Advisory Committee, to prepare an
12 Annual Complete Streets Report, assessing the status of the Complete Streets Transportation
13 System, and to conduct public meetings and other community engagement and outreach
14 activities to present the Complete Streets Annual Report to the public and to solicit input;
15 specifying that the requirements of this Ordinance apply to all project phases undertaken by,
16 under the authority of, or subject to the supervision of the Transportation Department for the
17 improvement of any street, subject to certain exceptions; defining certain terms; providing for
18 special effective dates; and generally relating to the construction and operation of a
19 transportation system, accommodating all travel modes, that ensures the safety, security,
20 comfort, and convenience of all users.

21 BY adding

22 Article 26 - Surveys, Streets, and Highways

23 Sections 40-1 through 40-50, to be under the new subtitle designation,

24 "Subtitle 40. Complete Streets"

25 Baltimore City Code

26 (Edition 2000)

27 **SECTION 1. BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF BALTIMORE,** That the
28 Laws of Baltimore City read as follows:

EXPLANATION: CAPITALS indicate matter added to existing law.
[Brackets] indicate matter deleted from existing law.
Underlining indicates matter added to the bill by amendment.
~~Strike out~~ indicates matter stricken from the bill by
amendment or deleted from existing law by amendment.

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Baltimore City Code

Article 26. Surveys, Streets, and Highways

SUBTITLE 40. COMPLETE STREETS

PART I. DEFINITIONS; APPLICABILITY

§ 40-1. DEFINITIONS.

(A) *IN GENERAL.*

IN THIS SUBTITLE, THE FOLLOWING TERMS HAVE THE MEANINGS INDICATED.

(B) *COMPLETE STREETS.*

“COMPLETE STREETS” MEANS A TRANSPORTATION PHILOSOPHY THAT CALLS FOR STREETS TO BE CONSTRUCTED AND OPERATED IN A WAY THAT CONSIDERS THE NEEDS OF ALL USERS AND ENABLES EQUITABLE AND SAFE ACCESS.

(C) ~~COORDINATING COUNCIL~~ ADVISORY COMMITTEE.

“~~COORDINATING COUNCIL~~ ADVISORY COMMITTEE” MEANS THE COMPLETE STREETS ~~COORDINATING COUNCIL~~ ADVISORY COMMITTEE ESTABLISHED BY THIS SUBTITLE.

(D) *INCLUDES; INCLUDING.*

“INCLUDES” OR “INCLUDING” MEANS BY WAY OF ILLUSTRATION AND NOT BY WAY OF LIMITATION.

(E) *MANDATORY, PROHIBITORY, AND PERMISSIVE TERMS.*

(1) *MANDATORY TERMS.*

“MUST” AND “SHALL” ARE EACH MANDATORY TERMS USED TO EXPRESS A REQUIREMENT OR TO IMPOSE A DUTY.

(2) *PROHIBITORY TERMS.*

“MAY NOT” AND “NO ... MAY” ARE EACH MANDATORY NEGATIVE TERMS USED TO ESTABLISH A PROHIBITION.

(3) *PERMISSIVE TERMS.*

“MAY” IS PERMISSIVE.

(F) *PUBLIC TRANSIT VEHICLE.*

“PUBLIC TRANSIT VEHICLE” MEANS ANY VEHICLE THAT:

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(1) IS OF A TYPE USED PRIMARILY FOR THE TRANSPORTATION OF THE GENERAL PUBLIC; AND

(2) HAS A SEATING CAPACITY OF 10 OR MORE PASSENGERS.

(G) *STREET*.

“STREET” MEANS ANY STREET, BOULEVARD, ROAD, HIGHWAY, ALLEY, LANE, SIDEWALK, FOOTWAY, MALL, ESPLANADE, OR OTHER WAY OR PLACE THAT IS OWNED BY THE CITY OR HABITUALLY USED BY THE PUBLIC.

(H) *TRANSPORTATION DEPARTMENT; DEPARTMENT*.

“TRANSPORTATION DEPARTMENT” OR “DEPARTMENT” MEANS THE BALTIMORE CITY DEPARTMENT OF TRANSPORTATION.

(I) *TRANSPORTATION DIRECTOR; DIRECTOR*.

“TRANSPORTATION DIRECTOR” OR “DIRECTOR” MEANS THE DIRECTOR OF THE BALTIMORE CITY DEPARTMENT OF TRANSPORTATION OR THE DIRECTOR’S DESIGNEE.

§ 40-2. APPLICABILITY OF SUBTITLE.

(A) *IN GENERAL*.

EXCEPT AS OTHERWISE PROVIDED IN THIS SUBTITLE, THIS SUBTITLE APPLIES TO ALL PROJECT PHASES UNDERTAKEN BY OR, UNDER THE AUTHORITY OF, OR SUBJECT TO THE SUPERVISION OF THE TRANSPORTATION DEPARTMENT FOR THE IMPROVEMENT OF ANY STREET AND PUBLIC RIGHT OF WAY, INCLUDING PLANNING, PROGRAMMING, DESIGN, ACQUISITION OF LAND, CONSTRUCTION, CONSTRUCTION ENGINEERING, RECONSTRUCTION, REHABILITATION, RESURFACING, RETROFIT, AND OPERATION.

(B) *EXCEPTIONS – ORDINARY MAINTENANCE*.

THIS SUBTITLE DOES NOT APPLY TO ORDINARY MAINTENANCE, SUCH AS MOWING, CLEANING, SWEEPING, POTHOLE FILLING, CONCRETE JOINT REPAIR, AND OTHER REGULAR OR SEASONAL MAINTENANCE. ORDINARY MAINTENANCE INCLUDES LOCAL ROAD RESURFACING ON ROADWAY SEGMENTS, EXCLUSIVE OF INTERSECTIONS, THAT EXPERIENCE TRAFFIC VOLUMES OF FEWER THAN 6,000 VEHICLES PER DAY, BASED ON THE LATEST AVAILABLE OR ESTIMATED TRAFFIC DATA.

(C) *EXCEPTIONS – PREEXISTING PROJECTS*.

THIS SUBTITLE DOES NOT APPLY TO A PROJECT ~~IN FINAL~~ AT OR ABOVE 30% DESIGN OR UNDER CONSTRUCTION AS OF _____, 2018 2019 **{CODIFIER TO INSERT GENERAL EFFECTIVE DATE OF THIS SUBTITLE}**.

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1 (D) *EXCEPTIONS – LIMITED-ACCESS ROADS.*

2 THIS SUBTITLE DOES NOT APPLY TO A STREET WHERE USE BY BOTH PEDESTRIANS AND
3 BICYCLISTS IS PROHIBITED BY LAW.

4 **§§ 40-3 TO 40-5. {RESERVED}**

5 **PART II. COMPLETE STREETS TRANSPORTATION SYSTEM**

6 **§ 40-6. DEPARTMENT TO CONSTRUCT AND OPERATE SYSTEM.**

7 THE DEPARTMENT SHALL CONSTRUCT AND OPERATE A COMPREHENSIVE COMPLETE STREETS
8 TRANSPORTATION SYSTEM THAT ENABLES ACCESS, MOBILITY, ECONOMIC DEVELOPMENT,
9 ATTRACTIVE PUBLIC SPACES, HEALTH, AND WELL-BEING FOR ALL PEOPLE.

10 **§ 40-7. SYSTEM TO ENSURE SAFETY, ETC., AND CONVENIENCE OF ALL USERS.**

11 THIS TRANSPORTATION SYSTEM MUST BE DESIGNED AND OPERATED IN WAYS THAT ENSURE
12 THE SAFETY, SECURITY, COMFORT, ACCESS, AND CONVENIENCE OF ALL USERS OF THE STREETS,
13 INCLUDING PEDESTRIANS, BICYCLISTS, PUBLIC TRANSIT USERS, EMERGENCY RESPONDERS,
14 TRANSPORTERS OF COMMERCIAL GOODS, MOTOR VEHICLES, AND FREIGHT PROVIDERS.

15 **§ 40-8. SYSTEM TO INCLUDE CONNECTED FACILITIES ACCOMMODATING ALL TRAVEL MODES.**

16 THIS TRANSPORTATION SYSTEM MUST INCLUDE INTEGRATED NETWORKS OF CONNECTED
17 FACILITIES ACCOMMODATING ALL MODES OF TRAVEL.

18 **§ 40-9. SYSTEM TO PROMOTE WALKING, BIKING, AND PUBLIC TRANSIT.**

19 THIS TRANSPORTATION SYSTEM MUST, TO THE GREATEST EXTENT POSSIBLE, PROMOTE
20 WALKING, BIKING, AND PUBLIC TRANSIT.

21 **§ 40-10. SYSTEM TO PROMOTE ECONOMIC DEVELOPMENT.**

22 THIS TRANSPORTATION SYSTEM MUST, TO THE GREATEST EXTENT POSSIBLE, PROMOTE
23 ECONOMIC DEVELOPMENT.

24 **§ 40-11. SYSTEM TO ENSURE EQUITY.**

25 THIS TRANSPORTATION SYSTEM MUST, TO THE GREATEST EXTENT POSSIBLE, ENSURE EQUITY
26 BY ~~ELIMINATING~~ ACTIVELY PURSUING THE ELIMINATION OF HEALTH, ECONOMIC, AND ACCESS
27 DISPARITIES.

28 **§ 40-12. SYSTEM MAY BE CONSTRUCTED OVER TIME.**

29 THIS TRANSPORTATION SYSTEM MAY BE ACHIEVED THROUGH PROJECTS THAT FULLY
30 IMPLEMENT COMPLETE STREETS OR PROJECTS THAT INCREMENTALLY IMPLEMENT COMPLETE
31 STREETS THROUGH A SERIES OF SMALLER IMPROVEMENTS OVER TIME.

32 **§§ 40-13 TO 40-15. {RESERVED}**

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1 PART III. COMPLETE STREETS ~~COORDINATING COUNCIL~~ ADVISORY COMMITTEE.

2 § 40-16. ~~COUNCIL COMMITTEE~~ ESTABLISHED.

3 THERE IS A COMPLETE STREETS ~~COORDINATING COUNCIL~~ ADVISORY COMMITTEE.
4 SUBCOMMITTEES MAY BE ESTABLISHED.

5 § 40-17. COMPOSITION.

6 (A) *IN GENERAL.*

7 THE ~~COORDINATING COUNCIL~~ ADVISORY COMMITTEE COMPRISES THE FOLLOWING
8 OFFICIALS (OR THEIR RESPECTIVE DESIGNEES):

- 9 (1) THE TRANSPORTATION DIRECTOR;
- 10 (2) THE DIRECTOR OF THE CITY DEPARTMENT OF PLANNING;
- 11 (3) THE DIRECTOR OF CITY DEPARTMENT OF PUBLIC WORKS;
- 12 ~~(4) THE DIRECTOR OF THE CITY DEPARTMENT OF HEALTH;~~
- 13 ~~(5) THE DIRECTOR OF THE CITY DEPARTMENT OF RECREATION AND PARKS;~~
- 14 ~~(6) THE DIRECTOR OF THE CITY OFFICE OF SUSTAINABILITY;~~
- 15 ~~(7) THE EXECUTIVE DIRECTOR OF THE PARKING AUTHORITY OF BALTIMORE~~
16 ~~CITY; AND~~
- 17 ~~(8) A REPRESENTATIVE OF THE MARYLAND TRANSIT ADMINISTRATOR.~~
- 18 (4) THE COMMISSIONER OF THE DEPARTMENT OF HOUSING AND COMMUNITY
19 DEVELOPMENT; AND
- 20 (5) THE CHIEF OF THE BALTIMORE CITY FIRE DEPARTMENT.

21 (B) CHAIR TO INCLUDE MARYLAND TRANSIT ADMINISTRATION.

22 THE CHAIR OF THE COMMITTEE SHALL INCLUDE AND EXTEND TO THE MARYLAND
23 TRANSIT ADMINISTRATION (MTA) ALL INVITATIONS AND OPPORTUNITIES FOR
24 PARTICIPATION WITH THE ADVISORY COMMITTEE AS WOULD BE EXTENDED TO ANY
25 STATUTORY MEMBER, EXACTLY AS IF MTA WERE A MEMBER OF THE COMMITTEE.

26 FURTHER, THE CHAIR SHALL, TO THE GREATEST EXTENT POSSIBLE, FOSTER THE
27 STRONGEST POSSIBLE COLLABORATION WITH MTA TO PURSUE THE GOALS OF THIS
28 ORDINANCE.

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1 ~~(C) (B)~~ *CHAIR.*

2 THE TRANSPORTATION DIRECTOR IS THE CHAIR OF THE ~~COORDINATING COUNCIL~~
3 ADVISORY COMMITTEE.

4 **§ 40-18. MEETINGS; QUORUM; VOTING.**

5 (A) *MEETINGS.*

6 THE ~~COORDINATING COUNCIL~~ ADVISORY COMMITTEE MEETS ON THE CALL OF THE CHAIR
7 AS FREQUENTLY AS REQUIRED TO PERFORM ITS DUTIES AND AT LEAST ONCE PER QUARTER.

8 (B) *QUORUM.*

9 A MAJORITY OF THE MEMBERS CONSTITUTES A QUORUM FOR THE TRANSACTION OF
10 BUSINESS.

11 (C) *VOTING.*

12 AN AFFIRMATIVE VOTE OF AT LEAST A MAJORITY OF A QUORUM IS NEEDED FOR ANY
13 OFFICIAL ACTION.

14 **§ 40-19. MINUTES.**

15 (A) *REQUIRED.*

16 MINUTES MUST BE TAKEN OF ALL MEETINGS OF THE ~~COORDINATING COUNCIL~~ ADVISORY
17 COMMITTEE.

18 (B) *PUBLIC AVAILABILITY.*

19 THE MINUTES OF EVERY MEETING MUST BE MADE PUBLICALLY AVAILABLE BY POSTING
20 ON THE TRANSPORTATION DEPARTMENT’S WEBSITE WITHIN 7 DAYS OF THE MEETING.

21 **§ 40-20. STAFF.**

22 THE TRANSPORTATION DEPARTMENT MUST PROVIDE STAFF FOR THE ~~COORDINATING~~
23 COUNCIL ADVISORY COMMITTEE.

24 **§ 40-21. DUTIES.**

25 IN ADDITION TO THE OTHER DUTIES SPECIFIED ELSEWHERE IN THIS SUBTITLE, THE
26 ~~COORDINATING COUNCIL~~ ADVISORY COMMITTEE IS RESPONSIBLE FOR:

27 ~~(1) REVIEWING THE STATUS OF PROJECTS;~~

28 ~~(2) IDENTIFYING NEW PROJECTS;~~

29 ~~(3) PROMOTING INTERAGENCY COOPERATION IN THE PURSUIT OF PROJECT FUNDING; AND~~

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1 (1) PROMOTING INTERAGENCY COOPERATION IN PROJECT IDENTIFICATION, FUNDING, AND
2 PLANNING;

3 (2) REVIEWING PROPOSALS FOR PROJECTS BROUGHT TO THE COMMITTEE BY ANY OF ITS
4 MEMBERS;

5 (3) REVIEWING THE STATUS OF PROJECTS TO WHICH THIS SUBTITLE IS APPLICABLE;

6 (4) MAKING RECOMMENDATIONS TO THE DIRECTOR ABOUT PRIORITIZATION OF PROJECTS;

7 (5) REVIEWING REPORTS ON COMPLETE STREETS IMPLEMENTATION, COMPLIANCE, AND
8 PERFORMANCE; AND

9 (6) ~~(4)~~ COORDINATING INTERAGENCY COOPERATION IN COMMUNITY ENGAGEMENT.

10 **§§ 40-22 TO 40-25. {RESERVED}**

11 **PART IV. DESIGN STANDARDS**

12 **§ 40-26. DEFINITIONS.**

13 (A) *IN GENERAL.*

14 IN THIS PART IV, THE FOLLOWING TERMS HAVE THE MEANINGS INDICATED.

15 (B) *TRANSIT STREET.*

16 “TRANSIT STREET” MEANS ANY STREET ON WHICH A PUBLIC TRANSIT VEHICLE PROVIDES
17 FIXED-ROUTE SERVICE.

18 (C) *TRUCK ROUTE.*

19 “TRUCK ROUTE” MEANS ANY STREET SO DESIGNATED ON THE TRANSPORTATION
20 DEPARTMENT’S MAP OF “OFFICIAL TRUCK ROUTES”.

21 **§ 40-27. DESIGN VEHICLES.**

22 (A) *“DESIGN VEHICLE” DEFINED.*

23 IN THIS SECTION, “DESIGN VEHICLE” MEANS A SELECTED VEHICLE, WITH SPECIFIC WEIGHT,
24 DIMENSIONS, AND OPERATING CHARACTERISTICS, USED TO ESTABLISH STREET DESIGN
25 CONTROLS.

26 (B) *IN GENERAL.*

27 THE DESIGN VEHICLE USED BY THE TRANSPORTATION DEPARTMENT FOR ALL STREETS,
28 EXCEPT FOR TRANSIT STREETS AND TRUCK ROUTES, MUST BE THE DESIGN VEHICLE
29 RECOMMENDED FOR NEIGHBORHOOD STREETS BY THE MOST RECENT EDITION OF THE
30 NATIONAL ASSOCIATION OF CITY TRANSPORTATION OFFICIALS, “URBAN STREET DESIGN
31 GUIDE”.

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1 (C) *TRANSIT STREETS.*

2 THE DESIGN VEHICLE USED BY THE TRANSPORTATION DEPARTMENT FOR TRANSIT STREETS
3 MUST BE THE DESIGN VEHICLE RECOMMENDED FOR DESIGNATED TRANSIT STREETS BY THE
4 MOST RECENT EDITION OF THE NATIONAL ASSOCIATION OF CITY TRANSPORTATION
5 OFFICIALS, “TRANSIT STREET DESIGN GUIDE”.

6 (D) *TRUCK ROUTES.*

7 THE DESIGN VEHICLE USED BY THE TRANSPORTATION DEPARTMENT FOR TRUCK ROUTES
8 MUST BE THE DESIGN VEHICLE RECOMMENDED FOR DESIGNATED TRUCK ROUTES BY THE
9 MOST RECENT EDITION OF THE NATIONAL ASSOCIATION OF CITY TRANSPORTATION
10 OFFICIALS, “URBAN STREET DESIGN GUIDE”.

11 **§ 40-28. DESIGN SPEED.**

12 (A) *“DESIGN SPEED” DEFINED.*

13 IN THIS SECTION, “DESIGN SPEED” MEANS THE SPEED USED TO DETERMINE GEOMETRIC
14 FEATURES OF A STREET DURING THE DESIGN PHASE.

15 (B) *“TARGET SPEED” DEFINED.*

16 IN THIS SECTION, “TARGET SPEED” MEANS THE DESIRED DRIVER SPEED RECOMMENDED BY
17 STREET TYPOLOGY.

18 (C) ~~(B)~~ *STANDARD.*

19 ~~THE DESIGN SPEED USED BY THE TRANSPORTATION DEPARTMENT FOR ANY STREET MAY~~
20 ~~NOT BE ANY GREATER THAN THE POSTED SPEED LIMIT PROPOSED FOR THAT STREET.~~

21 THE DESIGN SPEED SHALL BE EQUAL TO THE TARGET SPEED AND POSTED SPEED LIMIT ON
22 ANY LOCAL, COLLECTOR, AND NON-INTERSTATE ARTERIAL.

23 **§ 40-29. LANE WIDTHS.**

24 (A) ~~*IN GENERAL.*~~

25 ~~EXCEPT AS PROVIDED IN THIS SECTION OR OTHERWISE REQUIRED BY LAW, THE LANES OF~~
26 ~~ANY STREET MAY NOT BE MORE THAN 9 FEET WIDE.~~

27 (B) ~~*EXCEPTIONS.*~~

28 (1) ~~*COLLECTORS AND ARTERIALS.*~~

29 ~~ON A STREET DESIGNATED ON THE BALTIMORE CITY ROADWAY FUNCTIONAL~~
30 ~~CLASSIFICATION MAP AS A “COLLECTOR” OR “ARTERIAL”, ANY LANE MAY BE UP TO~~
31 ~~10 FEET WIDE.~~

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1 ~~(2) TRANSIT STREETS AND TRUCK ROUTES.~~

2 ~~ON A TRANSIT STREET OR TRUCK ROUTE, ONE LANE IN EACH DIRECTION MAY BE UP~~
3 ~~TO 11 FEET WIDE.~~

4 (A) “SHARED STREET” DEFINED.

5 IN THIS SECTION, “SHARED STREET” MEANS A STREET DEVELOPED FOR MIXED USE BY LOW
6 VOLUMES OF SLOW-MOVING VEHICULAR TRAFFIC MIXED WITH HIGH LEVELS OF WALKING.

7 (B) IN GENERAL.

8 EXCEPT AS PROVIDED IN THIS SECTION OR OTHERWISE REQUIRED BY LAW, THE LANES OF
9 ANY STREET MAY NOT BE MORE THAN 10 FEET WIDE, BUT 9 FEET SHALL BE THE PREFERRED
10 WIDTH.

11 (C) EXCEPTIONS.

12 (1) LOCAL STREETS.

13 ON A STREET DESIGNATED ON THE BALTIMORE CITY ROADWAY FUNCTIONAL
14 CLASSIFICATION MAP AS “LOCAL”, LANES SHALL NOT BE MORE THAN 9 FEET WIDE.

15 (2) TRANSIT STREETS AND TRUCK ROUTES.

16 ON A TRANSIT STREET OR TRUCK ROUTE, 1 LANE IN EACH DIRECTION MAY BE UP TO 11
17 FEET WIDE.

18 (3) SHARED STREETS.

19 ON A STREET DESIGNATED AS A “SHARED STREET”, LANE WIDTH RESTRICTIONS DO NOT
20 APPLY.

21 **§ 40-30. DOT TO USE LATEST AND BEST STANDARDS.**

22 IN CONSTRUCTING AND OPERATING ITS COMPLETE STREETS TRANSPORTATION SYSTEM, THE
23 TRANSPORTATION DEPARTMENT MUST USE THE LATEST AND BEST STANDARDS, INCLUDING:

24 (1) NATIONAL ASSOCIATION OF CITY TRANSPORTATION OFFICIALS:

25 (I) “GLOBAL STREET DESIGN GUIDE”.

26 (II) “URBAN STREET DESIGN GUIDE”.

27 (III) “TRANSIT STREET DESIGN GUIDE”.

28 (IV) “URBAN BIKEWAY DESIGN GUIDE”.

29 (V) “URBAN STREET STORMWATER GUIDE”.

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1 (2) AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS:

2 (I) "GUIDE FOR PLANNING DESIGN AND OPERATION OF PEDESTRIAN FACILITIES".

3 (II) "GUIDE FOR THE DEVELOPMENT OF BICYCLE FACILITIES".

4 (3) FEDERAL HIGHWAY ADMINISTRATION:

5 (I) "SEPARATED BIKE LANE PLANNING AND DESIGN GUIDE".

6 (II) "REPORT ON INCORPORATING ON-ROAD BICYCLE NETWORKS INTO
7 RESURFACING PROJECTS".

8 (4) INSTITUTE OF TRANSPORTATION ENGINEERS, "MANUAL FOR CONTEXT SENSITIVE
9 SOLUTIONS IN DESIGNING MAJOR URBAN THOROUGHFARES FOR WALKABLE
10 COMMUNITIES".

11 (5) NATIONAL COOPERATIVE HIGHWAY RESEARCH PROGRAM, REPORT 616, "MULTI-
12 MODAL LEVEL OF SERVICE ANALYSIS FOR URBAN STREETS".

13 **§ 40-31. COMPLIANCE WITH STATE AND FEDERAL FUNDING REQUIREMENTS.**

14 THE TECHNICAL DESIGN STANDARDS REQUIRED FOR STATE OR FEDERALLY FUNDED PROJECTS
15 WILL SUPERSEDE LOCAL REQUIREMENTS IN THIS LEGISLATION AND THE COMPLETE STREETS
16 MANUAL IF THERE IS AN ACTUAL CONFLICT BETWEEN THE LOCAL AND STATE OR FEDERAL
17 STANDARDS AND IF FUNDING WILL BE IMPACTED BY ADHERENCE TO THE LOCAL STANDARD.

18 **~~§§ 40-31 40-32~~ TO 40-35. {RESERVED}**

19 **PART V. COMPLETE STREETS MANUAL**

20 **§ 40-36. DIRECTOR TO ADOPT COMPLETE STREETS MANUAL.**

21 THE TRANSPORTATION DIRECTOR, IN CONSULTATION WITH THE COMPLETE STREETS
22 ~~COORDINATING COUNCIL~~ ADVISORY COMMITTEE, SHALL ADOPT AND MAY AMEND FROM TIME
23 TO TIME A COMPLETE STREETS MANUAL TO CARRY OUT THIS SUBTITLE.

24 **§ 40-37. MODAL HIERARCHY.**

25 THE COMPLETE STREETS MANUAL MUST INCLUDE A HIERARCHY OF THE VARIOUS MODES OF
26 TRAVEL, INDICATING THE PRIORITY TO BE GIVEN TO EACH MODE.

27 **§ 40-38. STREET TYPOLOGIES.**

28 (A) *IN GENERAL.*

29 THE COMPLETE STREETS MANUAL MUST INCLUDE COMPLETE STREETS STREET
30 TYPOLOGIES FOR CLASSIFYING CITY STREETS.

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1 (B) *CONSIDERATIONS.*

2 IN CREATING STREET TYPOLOGIES, THE TRANSPORTATION DIRECTOR, IN CONSULTATION
3 WITH THE ~~COORDINATING COUNCIL~~ ADVISORY COMMITTEE, MUST CONSIDER:

4 (1) ROADWAY FORM AND FUNCTION, INCLUDING TRAFFIC VOLUME, SPEED, AND
5 FUNCTIONAL CLASSIFICATION;

6 (2) INTERSECTIONS AND CROSSINGS;

7 (3) BRIDGES AND OVERPASSES;

8 (4) LOADING ZONES;

9 (5) OVERLAYS, INCLUDING FOR TRANSIT STREETS, TRUCK ROUTES, AND FIRE
10 AND EMERGENCY ROUTES;

11 (6) ~~EXISTING AND PLANNED~~ LAND USE;

12 (7) ZONING DESIGNATIONS;

13 (8) PUBLIC SPACE GUIDELINES;

14 (9) STORMWATER MANAGEMENT;

15 (10) GREEN INFRASTRUCTURE;

16 (11) "MAIN STREETS", AS ~~DESIGNATED BY THE BALTIMORE DEVELOPMENT~~
17 ~~CORPORATION'S BALTIMORE CITY~~ PART OF THE BALTIMORE MAIN STREETS
18 PROGRAM;

19 (12) PUBLIC ART;

20 (13) ARTS DISTRICTS;

21 (14) HISTORIC PRESERVATION; ~~AND~~

22 (15) PLANS FORMALLY ADOPTED BY THE PLANNING COMMISSION; AND

23 (16) ~~(15)~~ ANY OTHER NECESSARY CONSIDERATIONS.

24 **§ 40-39. PROJECT PRIORITIZATION PROCESS.**

25 (A) *IN GENERAL.*

26 THE COMPLETE STREETS MANUAL MUST INCLUDE A PROCESS FOR IDENTIFYING,
27 SCREENING, AND PRIORITIZING PROJECTS SEEKING FUNDING THROUGH FEDERAL OR
28 STATE GRANTS, THE CITY CAPITAL IMPROVEMENT PROGRAM, OR OTHER MEANS.

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1 ~~(B) *PROCESS TO INCLUDE EQUITY GAP ANALYSIS.*~~

2 ~~THIS PROJECT PRIORITIZATION PROCESS MUST INCLUDE AN EQUITY GAP ANALYSIS.~~

3 (B) *PROCESS TO INCLUDE EQUITY ASSESSMENT.*

4 THIS PROJECT PRIORITIZATION PROCESS SHALL INCLUDE AN EQUITY ASSESSMENT. THE
5 EQUITY ASSESSMENT SHALL CONSIDER TRANSPORTATION DISPARITY TRENDS BASED ON
6 RACE, GENDER, SEXUAL ORIENTATION, AGE, DISABILITY, ETHNICITY, NATIONAL ORIGIN, OR
7 INCOME AND RECOMMEND WAYS TO REVERSE THESE TRENDS. IT SHALL ASSESS AND
8 RECOMMEND WAYS TO ELIMINATE STRUCTURAL AND INSTITUTIONAL DISCRIMINATION IN
9 TRANSPORTATION BASED ON IMMUTABLE CHARACTERISTICS.

10 **§ 40-40. PROJECT DELIVERY PROCESS.**

11 (A) *IN GENERAL.*

12 THE COMPLETE STREETS MANUAL MUST INCLUDE A PROJECT DELIVERY PROCESS.

13 (B) *REQUIREMENTS.*

14 THIS PROJECT DELIVERY PROCESS MUST INCLUDE:

15 (1) PROJECT PHASES FROM IDENTIFICATION THROUGH CONSTRUCTION THROUGH
16 OPERATION;

17 (2) A CHART LISTING THE TYPES OF PROJECTS UNDERTAKEN BY, UNDER THE
18 AUTHORITY OF, OR UNDER THE SUPERVISION OF THE DEPARTMENT, AND SHOWING
19 PROJECT PHASES FOR EACH TYPE, AND STEPS TO COMPLETE EACH PROJECT PHASE,
20 AND WHETHER, FOR EACH PROJECT TYPE, A GIVEN STEP IS REQUIRED, OPTIONAL, OR
21 INAPPLICABLE;

22 (3) A DECISION TREE SHOWING HOW STREET TYPOLOGY, EXISTING AND PLANNED
23 LAND USE, MODAL HIERARCHY, AND ANY ADDITIONAL FACTORS DETERMINE
24 STREET DESIGN, AND WHETHER VARIOUS ELEMENTS ARE REQUIRED,
25 RECOMMENDED, OPTIONAL, OR NOT REQUIRED; AND

26 (4) A PROJECT MANAGEMENT CHECKLIST.

27 **§ 40-41. EQUITY IN COMMUNITY ENGAGEMENT.**

28 THE COMPLETE STREETS MANUAL MUST INCLUDE COMMUNITY ENGAGEMENT POLICIES THAT
29 OVERCOME BARRIERS TO ENGAGEMENT ASSOCIATED WITH RACE, INCOME, AGE, DISABILITY,
30 ENGLISH LANGUAGE PROFICIENCY, AND VEHICLE ACCESS OF POPULATIONS AFFECTED BY A
31 PROJECT, INCLUDING A MEANS OF MEASURING SUCCESS IN OVERCOMING THESE BARRIERS.

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§ 40-42. PUBLIC COMMENT PERIOD.

(A) *PUBLICATION OF PROPOSED MANUAL OR AMENDMENT.*

THE TRANSPORTATION DIRECTOR MUST PUBLISH THE PROPOSED COMPLETE STREETS MANUAL OR PROPOSED AMENDMENT TO THE MANUAL BY POSTING A COPY OF THE PROPOSAL TO THE DEPARTMENT'S WEBSITE AT LEAST 45 DAYS BEFORE ITS ADOPTION.

(B) *NOTICE.*

(1) A NOTICE OF THE PROPOSED MANUAL OR PROPOSED AMENDMENT TO THE MANUAL MUST ALSO BE POSTED TO THE TRANSPORTATION DEPARTMENT'S WEBSITE, SOCIAL MEDIA, AND OTHER CHANNELS OF DISTRIBUTION AVAILABLE TO THE DEPARTMENT.

(2) THIS NOTICE MUST INCLUDE:

(I) A SUMMARY OF THE PROPOSED MANUAL OR PROPOSED AMENDMENT; AND

(II) INFORMATION ON HOW A PERSON CAN:

(A) OBTAIN A COPY OF THE PROPOSAL;

(B) OBTAIN A SCHEDULE OF PUBLIC HEARING(S) TO BE HELD ON THE PROPOSAL; AND

(C) SUBMIT COMMENTS BEFORE THE PROPOSAL IS FINALIZED AND ADOPTED.

(C) *PUBLIC HEARING.*

(1) DURING THE 45-DAY PUBLIC COMMENT PERIOD, THE DIRECTOR MUST ALSO ADVERTISE AND HOLD 1 OR MORE PUBLIC HEARINGS ON THE PROPOSED MANUAL OR PROPOSED AMENDMENT.

(2) AT LEAST 1 HEARING MUST BE HELD IN WHOLE OR IN PART BETWEEN 6 PM AND 8 PM.

§ 40-43. FINAL ADOPTION.

(A) *IN GENERAL.*

AFTER THE 45-DAY PUBLIC COMMENT AND HEARING PERIOD, THE DIRECTOR MAY MODIFY AND ADOPT THE COMPLETE STREETS MANUAL.

(B) *FILING WITH LEGISLATIVE REFERENCE.*

A COPY OF THE COMPLETE STREETS MANUAL AND, FROM TIME TO TIME, ANY AMENDMENT TO THE MANUAL MUST BE FILED WITH THE DEPARTMENT OF LEGISLATIVE REFERENCE BEFORE IT BECOMES EFFECTIVE.

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1 (C) COMPLETE STREETS MANUAL COMPLIANCE.

2 DOT GUIDELINES, POLICIES, AND PROCEDURES SHALL BE UPDATED FOR COMPLIANCE WITH
3 THE COMPLETE STREETS MANUAL.

4 **§§ 40-44 TO 40-45. {RESERVED}**

5 **PART VI. ANNUAL REPORT AND PUBLIC ACCOUNTABILITY**

6 **§ 40-46. ANNUAL REPORT REQUIRED.**

7 ON OR BEFORE AUGUST 31 OF EACH YEAR, THE DIRECTOR, IN CONSULTATION WITH THE
8 ~~COORDINATING COUNCIL~~ ADVISORY COMMITTEE, MUST:

9 (1) PREPARE A REPORT ASSESSING THE STATUS OF THE COMPLETE STREETS
10 TRANSPORTATION SYSTEM; AND

11 (2) SUBMIT THAT REPORT TO:

12 (I) THE MAYOR;

13 (II) THE CITY COUNCIL; AND

14 (III) THE ~~COORDINATING COUNCIL~~ ADVISORY COMMITTEE.

15 **§ 40-47. PERFORMANCE MEASURES.**

16 (A) IN GENERAL.

17 PERFORMANCE MEASURES WILL BE ESTABLISHED USING AVAILABLE DATA.

18 (B) (A) CRASH DATA.

19 (1) *IN GENERAL.*

20 THE ANNUAL REPORT MUST MEASURE YEAR-OVER-YEAR CHANGES IN CRASH DATA FOR
21 ALL MODES OF TRAVEL AS MEASURED BY:

22 (I) THE “MARYLAND STATEWIDE VEHICLE CRASHES DATA” COLLECTED BY
23 THE MARYLAND STATE POLICE;

24 (II) THE “FATALITY ANALYSIS REPORTING SYSTEM” DATA COLLECTED BY
25 THE NATIONAL HIGHWAY TRAFFIC SAFETY ADMINISTRATION; OR

26 (III) OTHER SIMILAR DATA.

27 (2) *SEPARATE REPORTING BY CATEGORY.*

28 CRASH DATA FOR ALL MODES OF TRAVEL MUST BE SEPARATELY REPORTED BY
29 THE FOLLOWING CATEGORIES:

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- 1 (I) ALL CRASHES;
- 2 (II) INJURY CRASHES; AND
- 3 (III) FATAL CRASHES.

4 (C) ~~(B)~~ *TRANSIT ON-TIME PERFORMANCE.*

5 THE ANNUAL REPORT MUST MEASURE YEAR-OVER-YEAR CHANGE IN TRANSIT ON-TIME
6 PERFORMANCE, AS MEASURED BY:

- 7 (1) THE PERFORMANCE DATA COLLECTED BY THE MARYLAND TRANSIT
8 ADMINISTRATION AND PUBLISHED IN THE MARYLAND DEPARTMENT OF
9 TRANSPORTATION’S ANNUAL ATTAINMENT REPORT; OR
- 10 (2) OTHER SIMILAR DATA COLLECTED BY THE MARYLAND TRANSIT ADMINISTRATION
11 OR THE TRANSPORTATION DEPARTMENT.

12 (D) ~~(C)~~ *COMMUTE TIMES.*

13 THE ANNUAL REPORT MUST MEASURE COMMUTE TIMES FOR ALL MODES OF TRAVEL,
14 AS MEASURED BY THE TRAVEL-TIME-TO-WORK DATA REPORTED IN THE AMERICAN
15 COMMUNITIES SURVEY’S “COMMUTING (JOURNEY TO WORK)”.

16 (E) ~~(D)~~ *MODAL SHARE.*

17 THE ANNUAL REPORT MUST MEASURE MODAL SHARE, AS MEASURED BY THE MEANS-OF-
18 TRANSPORTATION DATA REPORTED IN THE AMERICAN COMMUNITIES SURVEY’S
19 “COMMUTING (JOURNEY TO WORK)”.

20 (F) ~~(E)~~ *INFRASTRUCTURE DATA.*

- 21 (1) *IN GENERAL.*

22 THE ANNUAL REPORT MUST MEASURE:

- 23 (I) THE AMOUNT OF TRANSPORTATION INFRASTRUCTURE BUILT, UPGRADED,
24 REPLACED, OR REHABILITATED IN THE PREVIOUS 1-YEAR PERIOD; AND
- 25 (II) THE TOTAL AMOUNT OF INFRASTRUCTURE IN THE CITY’S OVERALL
26 TRANSPORTATION SYSTEM.

- 27 (2) *SEPARATE REPORTING BY TYPE.*

28 THE MEASUREMENTS REQUIRED BY PARAGRAPH (1) OF THIS SUBSECTION MUST BE
29 SEPARATELY REPORTED BY TYPE, INCLUDING:

- 30 (I) INFRASTRUCTURE FOR WALKING, BIKING, AND PUBLIC TRANSIT;

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1 (II) PUBLIC SPACE INFRASTRUCTURE; AND

2 (III) GREEN INFRASTRUCTURE.

3 ~~(F) BUSINESS VACANCY.~~

4 ~~THE ANNUAL REPORT MUST MEASURE YEAR-OVER-YEAR CHANGE IN COMMERCIAL~~
5 ~~VACANCY RATES:~~

6 ~~(1) IN EACH OF THE CENTRAL BUSINESS DISTRICT AND NEIGHBORHOOD BUSINESS~~
7 ~~DISTRICTS, AS DESIGNATED BY THE BALTIMORE CITY DEPARTMENT OF PLANNING;~~
8 ~~AND~~

9 ~~(2) IN EACH OF THE CITY'S "MAIN STREETS", AS DESIGNATED BY THE BALTIMORE~~
10 ~~DEVELOPMENT CORPORATION'S "BALTIMORE CITY MAIN STREETS" PROGRAM.~~

11 (G) ECONOMIC DEVELOPMENT MEASURES.

12 THE ANNUAL REPORT MUST MEASURE YEAR-OVER-YEAR CHANGES IN CERTAIN ECONOMIC
13 DEVELOPMENT DATA POINTS AND CONDITIONS:

14 (1) IN EACH OF THE CITY'S "MAIN STREETS", AS PART OF THE BALTIMORE MAIN
15 STREETS PROGRAM; AND

16 (2) IN ANY OTHER GEOGRAPHICAL AREA OTHERWISE DESIGNATED BY THE ADVISORY
17 COMMITTEE.

18 ~~(H) (G) INVENTORY OF PROJECTS.~~

19 THE ANNUAL REPORT MUST INCLUDE AN INVENTORY OF ALL ONGOING PROJECTS IN ANY
20 PHASE AND THE PROJECTED COST OF THOSE PROJECTS.

21 (I) CONFLICTS BETWEEN LOCAL AND STATE OR FEDERAL STANDARDS.

22 THE ANNUAL REPORT MUST INCLUDE A LIST OF ALL INSTANCES IN WHICH THE LOCAL
23 STANDARDS SET FORTH IN THIS SUBTITLE OR IN THE COMPLETE STREETS MANUAL WERE
24 OR ARE PLANNED TO BE SUPERSEDED BY STATE OR FEDERAL STANDARDS, PURSUANT TO
25 § 40-31 OF THIS SUBTITLE, AS WELL AS CITATIONS AND CAUSES FOR THE LOCAL STANDARD
26 BEING SUPERSEDED.

27 **§ 40-48. EQUITY LENS.**

28 (A) *SEPARATE REPORTING BY GEOGRAPHIC SUBUNIT.*

29 IN PREPARING THE ANNUAL REPORT, THE DEPARTMENT MUST SEPARATELY REPORT DATA
30 BY GEOGRAPHIC SUBUNIT (E.G., CENSUS TRACT, TRAFFIC ANALYSIS ZONE, OR THE LIKE).

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1 (B) *SEPARATE REPORTING BY RACE, INCOME, AND VEHICLE ACCESS.*

2 THE ANNUAL REPORT MUST SEPARATELY REPORT DATA INTO THE FOLLOWING
3 CATEGORIES:

4 (1) POPULATIONS THAT ARE ABOVE AND BELOW THE MEDIAN NUMBER OF PERSONS
5 OF COLOR FOR BALTIMORE CITY.

6 (2) POPULATIONS ABOVE AND BELOW 50% NO VEHICLE ACCESS.

7 (3) POPULATIONS WITH A MEDIAN INCOME ABOVE AND BELOW THE MEDIAN
8 HOUSEHOLD INCOME FOR BALTIMORE CITY.

9 **§ 40-49. REPORT AND DATA TO BE PUBLICALLY AVAILABLE.**

10 (A) *REPORT TO BE POSTED.*

11 THE ANNUAL REPORT MUST BE MADE AVAILABLE TO THE PUBLIC BY POSTING IT ON THE
12 TRANSPORTATION DEPARTMENT’S WEBSITE.

13 (B) *DATA TO BE MADE AVAILABLE.*

14 TO THE GREATEST EXTENT POSSIBLE, ALL UNDERLYING DATA USED IN PREPARING THE
15 ANNUAL REPORT MUST BE MADE AVAILABLE TO THE PUBLIC.

16 **§ 40-50. ACCOUNTABILITY TO COMMUNITIES.**

17 THE TRANSPORTATION DEPARTMENT, IN CONSULTATION WITH THE COMPLETE STREETS
18 ~~COORDINATING COUNCIL~~ ADVISORY COMMITTEE, SHALL CONDUCT PUBLIC MEETINGS AND
19 OTHER COMMUNITY ENGAGEMENT AND OUTREACH ACTIVITIES TO PRESENT THE COMPLETE
20 STREETS ANNUAL REPORT TO THE PUBLIC AND SOLICIT PUBLIC INPUT.

21 **SECTION 2. AND BE IT FURTHER ORDAINED**, That the catchlines contained in this Ordinance
22 are not law and may not be considered to have been enacted as a part of this or any prior
23 ordinance.

24 **SECTION 3. AND BE IT FURTHER ORDAINED**, That:

25 (1) City Code Article 26, Subtitle 40, Part V, as enacted by this Ordinance, takes effect
26 on the date of enactment of this Ordinance.

27 (2) Within ~~30~~ 60 days of the date of enactment of this Ordinance, the Transportation
28 Director, in consultation with the Complete Streets ~~Coordinating Council~~ Advisory
29 Committee, shall publish and present to the Land Use and Transportation Committee
30 a Community Engagement Plan, containing a description of the methods of
31 community engagement to be used to obtain ~~public~~ public input. The plan must
32 include methods to overcome barriers to engagement associated with race, income,
33 age, disability, English language proficiency, and vehicle access and include a means
34 of measuring success in overcoming these barriers.

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- 1 (3) Within 90 days of the date of enactment, the Complete Streets ~~Coordinating Council~~
2 Advisory Committee shall prepare and complete its scoping recommendations for a
3 draft Complete Streets Manual.
- 4 (4) Within ~~135 days~~ 10 months of the date of enactment, the Transportation Director
5 shall, in consultation with the Complete Streets ~~Coordinating Council~~ Advisory
6 Committee, propose and publish for public comment a proposed Complete Streets
7 Manual, in accordance with City Code, Article 26, Subtitle 40, Part V, as enacted by
8 this Ordinance.
- 9 (5) The Transportation Director shall adopt and publish a Complete Streets Manual
10 within ~~225 days~~ 13 months of the date of enactment of this Ordinance.
- 11 (6) From the date of enactment of this Ordinance, until all parts of this Ordinance are
12 made fully effective, the Chair of the Complete Streets Advisory Committee shall
13 provide to the Land Use and Transportation Committee written monthly progress
14 reports on development of the Complete Streets Manual.

15 **SECTION 4. AND BE IT FURTHER ORDAINED,** That Section 3 of this Ordinance takes effect on
16 the date of enactment.

17 **SECTION 5. AND BE IT FURTHER ORDAINED,** That except as provided in Sections 3 and 4 of
18 this Ordinance, this Ordinance takes effect ~~on the 225th day~~ 13 months after the date it is enacted.

Certified as duly passed this _____ day of _____, 20__

President, Baltimore City Council

Certified as duly delivered to Her Honor, the Mayor,

this _____ day of _____, 20__

Chief Clerk

Approved this _____ day of _____, 20__

Mayor, Baltimore City